



projecthealth dc

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“The world is calling; heal the world and in the process heal yourself, find the human in yourself by finding the citizen, the activist, the hero.”

– Tony Kushner

**[DC Summer Internship Program
application information packet]**

Summer 2010

What you should know before you get started

Thank you for your interest in the Project HEALTH DC Summer Internship Program!

This packet is the application information ONLY. The application itself is available online. **In order to receive a personalized link to the application, you must email dcprojecthealth@gmail.com.**

The application is due by Monday, April 5th, 2010 by 5pm. We will be accepting and reviewing applications on a rolling basis prior to April 5th, so you should feel free to submit your application before the deadline if you would like. In order to receive your link to the application in a timely manner, please email us no later than March 31st, 2010.

i. about project health

Who We Are

Project HEALTH is a non-profit that mobilizes the nation's college students to provide high-impact services to low-income families and, in the process, to transform our healthcare system into one that is more effective and more just. To learn more about our work, our vision, and more, visit www.projecthealth.org.

Project HEALTH believes that college students have what it takes to make real change – for individual families and for our country's healthcare system. We are always seeking passionate, committed, social justice-minded students to join our movement.

What It Takes

All Project HEALTH interns bring great commitment, creativity, tenacity, and humility to their work with families. And, as members of a strong community focused organization in our Nation's Capitol, they continuously reflect on this work and develop their programs to achieve greater impact. Every summer intern in Project HEALTH DC:

- Commits to dedicate a minimum of 10 hours a week during the summer. The majority of volunteers remain with Project HEALTH from the day they start until they graduate.
- Fulfills all program expectations. This includes participation in all training sessions (a prerequisite to serving) and personal, client-centered engagement in all program activities as outlined in the application and communicated by program leaders.
- Participates in weekly Reflection Sessions and Program Development Project activities with fellow interns, to share best practices, discuss the intersection of health and poverty, learn from faculty and community members, develop new initiatives, and support each other in growing as leaders for change.
- Contributes to the development of the Project HEALTH programs and vision in whatever ways s/he is most interested in, whether it be engineering a program improvement, spearheading a campus event, or something we haven't even thought of yet.

ii. program description

Project HEALTH DC is always working on ways to improve our services for families, incorporate new learning and development opportunities into our volunteer program, and be more involved in community issues. During the each summer, we launch special projects to work on new ideas in these areas. Our summer interns are a critical part of this work!

As a summer intern, you will get the opportunity to:

- Shape and establish new tools and systems for our programs,
- Network with nonprofit agencies throughout the DC metro area,
- Get involved in policy issues that impact low-income families,
- Work with phenomenal community leaders,
- Work with our clinic partners to improve services for families, and of course
- Help families in need through our Family Help Desk Program

The Summer Internship Program is a 10 hour/week commitment:

- 3 hours at Family Help Desk shift
- 1 hour at Family Follow-Up Session
- 1.5 hours at Reflection Session
- 4.5 hours working on this summer's Development Project

This is an *unpaid* internship, but the experience is priceless!

Family Help Desk Program

The Family Help Desk is a resource and advocacy program that helps families access community resources critical to their health, safety, and economic survival. Interns talk with families at the desk about their resource needs and connect them with appropriate local services and benefits related to food, housing, health insurance, immigration, childcare, adult education, and job training. Interns then follow-up with clients and service providers to ensure that families receive the necessary resources and to troubleshoot or provide additional services as necessary.

The Desk is open for 3 shifts daily at our two clinic locations. Each intern will attend one shift per week. Also consider that it takes approximately 45 minutes each way to and from the locations using public transportation.

Children's Health Center at Children's National Medical Center, 111 Michigan Ave NW

- Shifts: 9:00– 12:00; 12:00-3:00; and 3:00-6:00

Children's Health Center at Good Hope Road, 2501 Good Hope Road SE

- Shifts: 9:00-12:00; 11:30-2:30; 2:00-5:00

Each intern is required to attend weekly Reflection Sessions and weekly Family Follow-up Sessions.

iii. training schedule

Below is the training schedule for Summer 2010. Volunteers must complete *all* required trainings before beginning program. If you will not be able to attend all the required trainings for a program, please *do not submit your application* for consideration by that program.

All Volunteers:

Training 1: Welcome to the PH Movement

This event will serve as both training and a Kickoff event for the year. This will be informative and fun for all new and old volunteers!

- Sunday, May 30, 2010 3:00-5:00pm

Training 2: What I need to know about my program

You will attend one week of Training. The times and locations will be announced in May.

The training will take place during the Week of May 31, 2010

iv. the application process

Important dates for applicants:

- **Monday, April 5th by 5pm**: Applications are due via the online survey. Request your link to the application by emailing dcprojecthealth@gmail.com. Applicants who are selected to advance will be contacted to schedule an interview. Applications will be reviewed as they are submitted.
- **April 6th-9th**: Interviews conducted by student leaders. Interviews will be scheduled between 5-10pm. Also, we will be reviewing applications and conducting interviews as applications come in, so if you turn in your application early you are eligible to interview early.
- **Monday April 12th**: We hope that you accept our offer!! All applicants offered a volunteer position must reply and accept the offer **by 5:00 pm**.
- **Week of May 30th**: Program trainings. Everyone will attend the initial training on Sunday, May 30th, 3:00-5:00pm. Exact dates and times for the program trainings during the remainder of the week will be given prior to interviews.

If you have any questions about Project HEALTH or the application process, contact **Nina** and **Stacey** at dcprojecthealth@gmail.com. Please include "application question" in the subject line to insure prompt response prior to application review.

We look forward to your application!

