



Project HEALTH New York Site Director

Project HEALTH is a fast-growing, multi-site nonprofit organization that works to break the link between poverty and poor health by mobilizing college students to provide sustained public health interventions in partnership with urban medical centers, universities, and community organizations. Currently, Project HEALTH has sites in New York City, Boston, Providence, Washington, D.C., Baltimore, and Chicago.

Project HEALTH's corps of undergraduate volunteers run clinic-based help desks that connect families with community resources and afterschool programs that provide children facing chronic illness with the skills and knowledge to take care of their health. In New York, Project HEALTH has partnerships with Harlem Hospital Center and Bellevue Hospital Center that are staffed by 100 volunteers from Columbia University and New York University and reach over 450 families annually.

Project HEALTH is seeking an entrepreneurial, passionate, mission-driven Site Director to develop and realize an ambitious long-term vision for high-impact programming and sustainable growth for Project HEALTH's flagship site in New York City. In this capacity, the New York Site Director will drive development of key institutional and funding relationships and lead a small, talented New York City staff in overseeing Project HEALTH's existing local operations. S/he will also help inform Project HEALTH's overarching work in changing the way healthcare is provided for this nation's most vulnerable children and families and in building the next generation of leaders to help realize this vision.

Key responsibilities of the Site Director include:

Site Strategy

- Identify, evaluate, and pursue new program and/or partnership opportunities in New York and spearhead site growth consistent with Project HEALTH's values and priorities.
- Ensure site success with respect to Project HEALTH's resource development, volunteer leadership, and programmatic metrics. Partner with local staff to achieve and measure these targets.
- Engage and develop New York Advisory Board to provide strategic direction and mobilize support for the site.

Resource Development

- Engage current and identify new hospital, university, community, and corporate partners to ensure Project HEALTH's programs and volunteers achieve full impact.
- Work with Project HEALTH's national staff to capitalize on the financial, technological, and human resources of key corporate and institutional partners.
- Identify and secure local individual, foundation, corporate, and government funding, and partner with Executive Director on multi-site Project HEALTH fundraising initiatives.

Organizational Strategy

- Contribute to cross-site initiatives on program and organizational strategy and growth.
- Collaborate with Project HEALTH's national staff to develop strategies for volunteer leadership development and engagement of volunteer alumni, and work directly with student leaders and local alumni to lead implementation of those strategies at the New York site.

Staff Support & Development

- Foster sense of community and culture of collaboration, communication, and shared purpose among local staff.
- Strategize with, support, mentor, and identify professional development opportunities for local staff.

Financial Oversight

- Prepare annual site operating budget, manage effectively within this budget, and work with staff and accountants to ensure timely, accurate, and useful financial reporting.

Qualifications:

The New York Site Director should have a strong interest in causes of and strategies for addressing health disparities; a deep commitment to developing undergraduates as lifelong leaders for social change; a firm understanding of the links between direct service and advocacy; and the ability to inspire and build the capabilities of an exceptional team of staff and volunteers, both in group settings and individually.

Additional qualifications include:

- At least 6 years' related experience, including both direct service and leadership of a staff team
- An entrepreneurial spirit and demonstrated skill in developing institutional, funding, and/or other external partnerships
- Exceptional self-direction, flexibility, and dynamic leadership
- Strong interest and experience in working with and developing emerging leaders
- Excellent oral and written communication skills
- Ability to provide leadership toward a long-term vision consistent with undergraduates' ownership of dynamic programs
- Capacity to think critically about systems, both internal to Project HEALTH and in public policy and public health contexts
- Ability to manage multiple projects simultaneously and to work both independently and in collaboration with diverse groups of stakeholders
- Bachelor's degree required. Advanced degree in public health, business, policy, education, or other relevant field preferred.

Project HEALTH offers a competitive compensation package including health, retirement, and vacation benefits and salary commensurate with experience. Interested candidates should submit a resume, with a cover letter outlining qualifications for and interest in the Site Director position, to Sutton Kiplinger at hire@projecthealth.org.